Department of Commerce National Oceanic and Atmospheric Administration Fiscal Year 2000

Documents to be provided by Client (PBC) - Final

| | Documents to be provided | Date Requested | Date Received | Contact Person |
|-----|---|--|----------------------|-------------------------------------|
| | Funds Balance with Treasury: | | | |
| 1. | SF 2108 Year-end closing statement for fiscal year ended 9/30/00. | 11/13/00 | 11/16/00 | Danny O'Berry |
| 2. | Receipt Account Trial Balance (TFS 6655) for fiscal year ended 9/30/00. | 11/06/00 | 10/26/00 | Danny O'Berry |
| 3. | 2000 Reconciliations of the Monthly Report of Validated cash Transaction to SF 224 should be available for our review upon request. | 11/06/00 | Access | Nancy Eadie |
| 4. | 2000 Cumulative Cash Reconciliations should be available for our review upon request. | 11/06/00 | Access | Nancy Eadie |
| 5. | Listing of receipts considered undeposited receipts as of fiscal year ended 9/30/00. | 11/06/00 | 11/07/00 | Nancy Eadie |
| 6. | Weekly Aging Report of Schedule Difference by location for OPAC In-transit items as of fiscal year ended 9/30/00. | 11/06/00 | 11/07/00 | Nancy Eadie |
| 7. | Access to the detail listing of the foreign currency receipts and disbursements for the entire fiscal year ended 9/30/00 (if applicable). | 11/06/00 | Access | Sandi Walters |
| 8. | Statement of Transactions (SF 224) for each agency location code (ALC) for September, plus the 2 months subsequent to the fiscal year end. | Sept: 10/31/00 Oct: 11/19/00 Nov: 12/10/00 | 10/30/00 11/07/00 | Nancy Eadie |
| 9. | Statement of Difference (TFS 6652) for September, plus the 2 months subsequent to the fiscal year end, along with reconciliation of the general ledger amounts to report amounts. The supporting documentation for disbursements shown on the SF 224 reports should be available for our review upon request. | Sept: 10/31/00 Oct: 11/19/00 Nov: 12/10/00 | 10/30/00 11/28/00 | Nancy Eadie |
| 10. | Undisbursed Appropriation Account Trial Balance (TFS 6654) for fiscal year ended September 30, 2000. | 12/01/00 | 10/30/00 | Nancy Eadie |
| | Laws & Regulations | | | |
| 11. | Public Law documents for FY 2000 subsequent to interim (i.e. rescissions or other changes to the appropriation). | 10/23/00 | 11/14/00 | Lan Bui |
| 12. | Annual section 2 and section 4 FMFIA reports for FY 2000. | 11/29/00 | 11/29/00 | Barbara Martin & Lois Coleman |
| | Accounts Receivable / Receipts | | | |
| 13. | Detail listings (subsidiary ledgers) of accounts receivable as of September 30, 2000 via CD-ROM. | 10/17/00 | 10/13/00 | Ted Wolfgang |

| | Documents to be provided | Date Requested | Date Received | Contact Person |
|-----|--|---|------------------|--|
| 14. | Data file containing all cash collections through September 30, 2000 via CD-Rom, and a reconciliation of the data file to the general ledger. | 10/17/00 | 10/13/00 | Ted Wolfgang |
| 15. | Aging analysis that indicate amounts outstanding 30, 60, 90, and over 90 days. Also, method of calculation supporting the "Allowance for Doubtful Accounts" by fund. | 11/06/00 | 10/12/00 | Danny O'Berry |
| 16. | Treasury Report on Receivables and the related certification. | 11/15/00 | 11/07/00 | Lynne Baronoff |
| 17. | Access to reimbursable receivable files and related supporting documentation for FY 00 reimbursable receivable as of September 30, 2000. | 11/06/00 | Access | Lynne Baronoff |
| 18. | Data file containing all cash collections for October 2000 via CD-Rom, and a reconciliation of the data file to the general ledger. | 11/08/00 | 11/03/00 | Ted Wolfgang |
| 19. | Data file containing all cash collections from November 2000 via CD-Rom, and a reconciliation of the data file to the general ledger. | 12/08/00 | 12/04/00 | Ted Wolfgang |
| | Civil Monetary Penalties | | | |
| 20. | Deleted | | 10/30/00 | |
| 21. | Detail listing of Civil Monetary Penalties accounts receivable balance from FIMA as of September 30, 2000, including aging analysis and support for "Allowance for Uncollectible Account Receivable" as of September 30, 2000. | 10/30/00 | 11/02/00 | Lynne Baronoff |
| 22. | Documentation of any new procedures with regard to Civil Monetary Penalties implemented after 9/30/99. | 10/30/00 | 10/30/00 | Lynne Baronoff & Michelle Kuruc |
| 23. | A list of cases sent to the Dept. of Justice for civil penalty action, consultation for civil collection action, or civil forfeiture action as of 9/30/00. | 10/30/00 | 10/31/00 | Michelle Kuruc |
| 24. | Support for amount of seized and forfeited property during 2000. | 10/30/00 | 10/30/00 | Michelle Kuruc |
| 25. | Detail listing of CMP cases assessed or settled during October and November 2000 | October: 11/01/00 November: 12/01/00 | 11/02/00 | Lynne Baronoff |
| 26. | EMIS report of only legally enforceable cases not sent to finance as of 9/30/00. | 10/30/00 | 10/26/00 | Lynne Baronoff & Michelle Kuruc |
| | Advances/Grants | | | |
| 27. | A detail list of grant awards expired in FY00—including expiration date, start date (if possible), award number, grant recipient name, and federal dollar amount. This list should be in ascending order by expiration date, group award numbers by line office, and show total number and amount of awards. | 10/23/00 | 10/20/00 | Patricia Rauch |

| | Documents to be provided | Date Requested | Date Received | Contact Person |
|-----|---|-------------------|----------------------|-------------------|
| 28. | A detail listing of grants awarded that are closed in FY00. | 10/23/00 | 10/19/00 | Patricia Rauch |
| 29. | A list of names that are authorized in signing CD-435's for grants. | 10/23/00 | 10/12/00 | Patricia Rauch |
| 30. | A detail list of dates when FADS was down for the year. | 10/23/00 | 10/26/00 | Lillian Barnes |
| 31. | A list of legal counsel attorneys who are authorized to provide legal clearance of NOAA awards. | 10/23/00 | 10/12/00 | Patricia Rauch |
| 32. | Drawdown disbursements confirmed by Treasury from 9/26/00 to 9/30/00. (the last 5 calendar days of FY 00) | 10/23/00 | 11/02/00 | Mark St. Clair |
| 33. | Drawdown disbursement confirmed by Treasury from 10/1/98 to 9/22/00-made available | 10/23/00 | 11/03/00 | Mark St. Clair |
| 34. | Estimate of grant expenses not included in the drawdowns (where expenses incurred by the grantee exceeds the amount that was drawn down at year-end). | 10/23/00 | 10/20/00 | Patricia Rauch |
| 35. | Detail listings (via hard copy) of: | | | |
| | a. Advances (other than grants) | 10/23/00 | 10/13/00 | Ted Wolfgang |
| | b. Travel advances-FIMA | 10/23/00 | | |
| 36. | Detail listing of Travel Advances-CAMS | 10/23/00 | N/A | Sandi Walters |
| 37. | Detail listing of prepayments. | 11/06/00 | 11/08/00 | Chuck Kilgore |
| 38. | A detail list of all grantees subject to A-133 compliance. | 10/23/00 | 10/23/00 | Patricia Rauch |
| | Loan Receivable & Foreclosed Property | | | |
| 39. | Detail listing of direct loans (from the subsidiary ledger) for the following loan programs: | 10/23/00 | 10/23/00 | Lynne Baronoff |
| | Coastal Zone Management Fund (Fund P) | | | |
| | • Fishing Vessel Obligation Guarantee (FVOG) liquidating account (Fund N) "Extension to 10/30/00" | | 10/24/00 10/23/00 | |
| | Fisheries Financing Account (Fund E) | | | |
| 40. | Calculations supporting the "Allowance for Doubtful Loans" for each of the following: | | 11/3/00 | Jeffrey Benoit |
| | a. Coastal Zone Management Fund (Fund P) | 10/30/00 | | Lynne |
| | Summary of Loans Loss Provisions | | | Baronoff |
| | Monthly Report of Outstanding advances as of 9/30/00 | | | |
| 41. | b. Fishing Vessel Obligation Guarantee (FVOG) liquidating account (FUND N) - N Fund Collectibility Estimates | 10/30/00 | 11/08/00 | Dave Moyer |
| 42. | c. Fisheries Financing Account (Fund E)-if applicable | 10/30/00 | N/A | Dave Moyer |
| 43. | Notification of any changes in laws and regulations during FY 2000 that affected NOAA. | 10/30/00 | 11/14/00 | Leila Afzal |
| 44. | Appraisal of Port Arthur properties as of fiscal year ended 9/30/00. | 10/30/00 | 11/16/00 | Jeffrey Benoit |
| 45. | The OGFIS 180 day report (that shows the interest receivable up to 180 days). | 10/30/00 | 10/30/00 | Lynne Baronoff |
| | Liabilities for Loan Guarantees | | | |
| 46. | Summary Report for Federal Ship Financing Fund contingent liability as of 9/30/00. | 10/30/00 | 10/26/00 | Lynne Baronoff |

| | Documents to be provided | Date Requested | Date Received | Contact Person |
|-----|---|-------------------|----------------------------------|-------------------------------------|
| 47. | List of Zuanich loan disbursement as of 9/30/00. | 10/30/00 | 10/26/00 | Dave Moyer & Lynne Baronoff |
| 48. | Schedule that details the average contingent liabilities for loan losses in the liquidating account since 1981, the annual defaults (demand paid), annual collections (from collateral). | 10/30/00 | 11/09/00 | Dave Moyer |
| 49. | List of Fisheries Finance Program – Cash Inflows and Outflows calculated through FY00 . | 10/30/00 | 11/09/00 | Dave Moyer |
| 50. | Subsidy re-estimate for each cohort calculated by NMFS. | 10/30/00 | 11/16/00 | Danny O'Berry |
| 51. | Credit Reform Interest Rates. | 10/30/00 | 10/12/00 | Danny O'Berry |
| 52. | Summary of SF 1081 Financing Interest Income. | 10/30/00 | 10/12/00 | Danny O'Berry |
| | Liabilities for Loan Guarantees (cont.) | | | |
| 53. | Guaranteed loan program interest income and expense computations by cohort. | 10/30/00 | 10/12/00 | Danny O'Berry |
| 54. | Summary of FY 00 subsidy re-estimate adjustments. | 10/30/00 | 11/16/00 | Danny O'Berry |
| 55. | Listing of Fisheries Financing Program loans approved and closed in FY 00. | 10/30/00 | 11/08/00 | Dave Moyer |
| 56. | Deleted | | | |
| 57. | A detail listing of foreclosed properties related to liquidating account and FVOG (if applicable) as of 9/30/00. | 10/30/00 | 11/08/00 | Dave Moyer |
| | Notes Receivable | | | |
| 58. | Detail listing of all notes receivable. | 10/30/00 | 10/26/00 | Lynne Baronoff |
| 59. | Calculation of Realized Gain on the sale of collateral for fiscal year ended 9/30/00. | 10/30/00 | 11/06/00 11/16/00 | Chuck Kilgore & Danny O'Berry |
| | Inventory | | | |
| 60. | Listing of all significant inventories (including location(s), plus the name of a contact person and phone number of each contact person). | 11/06/00 | 11/07/00 | Chuck Kilgore |
| 61. | Annual inventory valuation schedule for: a) Finished charts, including number of units and cost per units b) Chart paper, including amount of paper, roof of GPO's current paper price, and listing of paper conversion rate c) Film and Photographic paper d) NLSC operating materials and supplies e) NRC operating materials and supplies | 11/06/00 | 11/01/00 11/08/00 complete | Chuck Kilgore |
| | Real Property | | | |
| | Real Froperty | | | |

| | Documents to be provided | Date Requested | Date Received | Contact Person |
|-----|--|-------------------|--------------------|------------------------------------|
| 62. | Capital lease financial data worksheet. | 10/30/00 | 11/03/00 | Gina Ziegenbein |
| 63. | A report of future minimum lease payments for capital leases. | 10/30/00 | 11/03/00 | Gina Ziegenbein |
| 64. | Adjusted RSMIS accountability reports for buildings/improvements, structures, capitalized leasehold improvements, and land. | 10/30/00 | 11/03/00 | Gina Ziegenbein |
| 65. | Client roll forwards of land, leasehold improvements, and buildings/improvements and structures, from 9/30/00 to adjusted accountability report at 9/30/00. | 10/30/00 | 11/03/00 | Gina Ziegenbein |
| 66. | Buildings and structure totals. | 10/30/00 | 11/03/00 | Gina Ziegenbein |
| 67. | RSMIS accountability reports for buildings/improvements, structures, capital leases, capitalized leasehold improvements, and capital improvements to land. | 10/30/00 | 11/03/00 | Gina Ziegenbein |
| 68. | Detail listing from RSMIS by category which supports the property, plant, and equipment balance at September 30, 2000. It should include beginning balances, current additions, current retirements, and ending balances. Also access to all documents (e.g., invoices, capital leases, etc.) supporting the cost of property, plant, and equipment as of September 30, 2000; and access to detail accumulated depreciation schedules for all depreciable assets on hand as of September 30, 2000 that show beginning balances, current depreciation expenses, and ending balances | 10/30/00 | 11/03/00 | Roy Eckert & Gina Ziegenbein |
| | Personal Property | | | |
| 69. | Rollforward by Major Asset Category for all personal property. This should include prior period adjustments, additions, and deletions. | 10/30/00 | 11/16/00 | Chuck Kilgore |
| 70. | Detail listing of unsupported items for personal properties and access to the listing of unsupported items for personal properties at ASCs. | 10/30/00 | 11/3/00 | Carolyn DeMatteo |
| 71. | PRC Contract – Development & Deployment Phase Funding for AWIPS (if there are new items since 9/30/99. | 10/30/00 | 11/27/00 | Tom Roberts |
| 72. | Access to supporting documentation and "master record" screen print that will help determine accurate acquisition amounts, asset useful life, depreciation expense, accumulated depreciation, ownership, object class, DOC description codes and status. | 10/30/00 | Access 11/03/00 | Carolyn DeMatteo |
| 73. | Detail listing of NOAA properties held by contractors. | 10/30/00 | 11/03/00 | Carolyn DeMatteo |
| | Satellites | | | |
| 74. | The most current Presidential budget submissions for the satellite program. | 10/30/00 | 11/09/00 | John Phillips |
| 75. | The "System Development Obligations" (FMC 605) for FY00. | 10/30/00 | 11/09/00 | John Phillips |
| 76. | List of SOCC Costs spreadsheets. | 10/30/00 | 11/09/00 | John Phillips |
| 77. | "Systems History" report for FY 00 | 10/30/00 | 11/09/00 | John Phillips |

| | Documents to be provided | Date Requested | Date Received | Contact Person |
|-----|--|-------------------|--|--------------------------------------|
| 78. | A detail of Obligations (the NOAA Quarterly Document Status Report) for all capitalized costs for FY00. | 10/30/00 | 11/09/00 | John Phillips |
| 79. | Any purchase orders for the current year. | 10/30/00 | 11/09/00 | John Phillips |
| 80. | Memo from contractor (NASA) documenting the percentage of completion for each satellite program. | 10/30/00 | 11/09/00 | John Phillips |
| 81. | Crosswalk of undelivered orders amount at 9/30/00. | 10/30/00 | 11/09/00 | John Phillips |
| 82. | "Report on Construction Work-in-Progress and Capitalization of Satellites" for FY00. | 10/30/00 | 11/09/00 | John Phillips |
| 83. | Any current NASA operating plan that details the amount of the POES total original listing of Satellite in PMIS as of 9/30/00. | 10/30/00 | 11/09/00 | John Phillips |
| 84. | Detail listing of satellite costs. | 10/30/00 | 11/09/00 | John Phillips |
| | Construction Work-In-Progress (CWIP) | | | |
| 85. | NOAA CWIP Project List (which lists the task manager responsible for each task/project) as of 9/30/00. | 10/30/00 | 11/09/00 | Pete Olivere |
| 86. | CWIP tasks status report as of 9/30/00 (NBR:FRFD15C Report). | 10/30/00 | 10/24/00 | Ted Wolfgang |
| 87. | Task manager reconciliation reports for all CWIP projects. | 10/30/00 | 12/01/00 12/08/00 Revised | Pete Olivere |
| | Real and Personal Leases | | | |
| 88. | Detail listing of leases where NOAA is the lessor. | 10/30/00 | 11/01/00 | Chuck Kilgore |
| 89. | All detail reports for personal property operating and capital lease items. These listings should be obtained in both electronic and hardcopy detail. | 10/30/00 | 11/16/00 Operating 11/29/00 Capital | Don Still |
| 90. | Detail listing of Real Property operating, capital, and GSA leases, including type of property, terms, support for lease classification, future minimum lease payments schedule through year 2003 and thereafter, and access to lease agreements (Note 1: for all leases > \$200k & > 1 yr. And a separate listing of leases > \$25k as of September 30, 2000. | 10/30/00 | RPL- 11/03/00 PPL- 11/10/00 | Roy Eckert Gina Ziegenbien Don Still |
| 91. | Listing of all long-term commitments in effect at September 30, 2000 (e.g. leases, constructions or other projects, purchase contracts, etc.) | 10/30/00 | 11/01/00 | Chuck Kilgore |
| 92. | Documentation of accounting for real property policies and internal control procedures if different from fiscal year 1999. | 10/30/00 | 11/03/00 | Gina Ziegenbien |
| 93. | Any spreadsheets for GSA rent projections for real and personal property leases, and supporting documentation for baseline rent and escalation factor. | 10/30/00 | RPL- 11/03/00 | Gina Ziegenbien |
| | | | PPL- 11/10/00 | Don Still |
| 94. | A detail listings of leasehold improvements. | 10/30/00 | 11/03/00 | Gina Ziegenbien |

| | Documents to be provided | Date Requested | Date Received | Contact Person |
|------|---|-------------------|------------------|-----------------------------------|
| 95. | Detail listing of additions, retirements, and ending balances to real and personal leases. | 10/30/00 | RPL- 11/03/00 | Don Still& Gina Ziegenbien |
| | | | PPL- 11/10/00 | Don Still |
| | Accounts Payable | | | |
| 96. | Detail listing of accounts payable as of September 30, 2000 via CD-ROM. | 10/17/00 | 10/13/00 | Ted Wolfgang |
| 97. | Detail listing of all NOAA's active contracts as of 9/30/00. | 10/23/00 | 11/16/00 | Ron Loube |
| 98. | Detail listing of all contracts identified as having contract retainage provisions as of 9/30/00. | 10/23/00 | 11/16/00 | Ron Loube |
| 99. | Detail listing of contract retainages with total accrue cost (in fact been withheld) as of 9/30/00. | 10/23/00 | 10/17/00 | Mark St. Clair |
| 100. | Access to current unpaid invoices. | 11/06/00 | Access | Mark St. Clair |
| 101. | Access to purchase orders, receiving reports, vendors' invoices, statements, and other support documentation to verify that the payable amount is a viable liability at year-end. | 11/06/00 | Access | Mark St. Clair & Keith Schellhase |
| | Deferred Credits | | | |
| 102. | Detail list of all other liabilities as of 9/30/00. EXT 12/04/00 | 11/06/00 | 12/04/00 | Chuck Kilgore |
| | Undelivered Orders | | | |
| 103. | Detail listing of undelivered orders as of September 30, 2000 via CD-ROM. | 10/17/00 | 10/13/00 | Ted Wolfgang |
| | Human Resources: Payroll | | | |
| 104. | FIMA query of actual and estimated payroll expenses as of September 30, 2000. | 10/16/00 | 10/17/00 | Barbara Straight |
| 105. | Labor costing detail (Time and Expense Summary Report) for May 1, 2000 through September 30, 2000. | 10/16/00 | 10/17/00 | Barbara Straight |
| | [Note: We will request access to specific labor costing detail CD-Roms after we receive and review the other payroll-related PBC items.] | | | |
| 106. | NOAA Organization codes report if different from interim. | 10/16/00 | 10/19/00 | Noreen Kesecker |
| 107. | "Employees by Line Office Across SOName" Report as of September 30, 2000. | 10/16/00 | 10/19/00 | Noreen Kesecker |
| 108. | Health benefits actuarial report as of 9/30/00 from Hay Huggins Company, Inc | 12/15/00 | 11/03/00 | Chuck Kilgore |
| 109. | Year-end payroll accrual computation. | 11/12/00 | 11/12/00 | Nancy Eadie |
| 110. | Actuarial liability estimates for Department of Commerce pertaining to the Federal Employees' Compensation Act (FECA). | 11/12/00 | | Chuck Kilgore |

| | Documents to be provided | Date Requested | Date Received | Contact Person |
|------|---|-------------------|------------------|--------------------|
| 111. | Detail listing of pension liabilities and related pension expenses as of September 30,2000. | 11/30/00 | 11/08/00 | Chuck Kilgore |
| 112. | Access to monthly Detail Report of NOAA Officer Retirees Object Class Code 1371 for FY00, | 11/30/00 | Access | Nancy Eadie |
| | Access to monthly Detail Report of NOAA Annuitant Members Object Class Code 1377 and 1381 for FY00. | | Access | |
| 113. | NOAA Corps Pension Actuarial Report as of 9/30/00 and NOAA Corps FY 00 Pension Data File (details the social security number, birth date, hire date, sex, and monthly salary/benefit amount for each active duty personnel, retired annuitant, disabled annuitant, & surviving family), both from Hay Huggins Company, Inc. | 12/15/00 | 11/03/00 | Chuck Kilgore |
| 114. | Object Class Year-end Summary Report (Object class 1230- 1237) for Employer Contributions to Retirement | 11/30/00 | 11/22/00 | Nancy Eadie |
| 115. | NFC Focus Report used to support accrued annual leave as of September 30, 2000. | 11/12/00 | 10/24/00 | Noreen Kesecker |
| | Environmental Liabilities | | | |
| 116. | List of all environmental audits performed during FY 00 if different from list provided at interim. | 10/30/00 | 11/06/00 | Bernie Denno |
| 117. | List of all environmental projects at September 30, 2000. | 10/30/00 | 11/03/00 | Bernie Denno |
| 118. | List of all environmental liabilities as of September 30, 2000. | 10/30/00 | 11/03/00 | Bernie Denno |
| 119. | Listing of audits performed through September 30, 2000. | 10/30/00 | 11/06/00 | Bernie Denno |
| 120. | Environmental Compliance Contingencies at September 30, 2000. | 10/30/00 | 11/03/00 | Bernie Denno |
| 121. | Environmental Financial Liability adjusted for progressive payments. | 10/30/00 | 11/03/00 | Bernie Denno |
| | Disbursements/Expenses | | | |
| 122. | Data file containing all cash disbursements for October 1, 1999 through September 30, 2000 via CD-ROM, and a reconciliation of the data file to the general ledger. | 10/16/00 | 10/13/00 | Ted Wolfgang |
| 123. | Data file containing all cash disbursements for October 2000 via CD-ROM, and a reconciliation of the data file to the general ledger. | 11/12/00 | 11/03/00 | Ted Wolfgang |
| 124. | Data file containing all cash disbursements for November 2000 via CD-ROM, and a reconciliation of the data file to the general ledger. | 12/08/00 | 12/04/00 | Ted Wolfgang |
| 125. | FY 2000 payment performance data submitted to DOC, as required by OMB Circular A-125 and the <i>Prompt Payment Act</i> . | 11/25/00 | 10/26/00 | Sandi Walters |
| 126. | Detail of NOAA's accrual of expenses and liabilities that were disbursed after FY00 year-end but were related to FY00. | 11/25/00 | 11/20/00 | Chuck Kilgore |
| 127. | Access to the Weekly Activity Report (WAR) through 9/30/00. | 10/23/00 | Access | Mark St.Clair |
| | Commitments and Contingencies | | | |
| 128. | Listing of long-term commitments in effect at September 30, 2000 (e.g., leases, constructions or other projects, purchase contracts, etc). | 11/06/00 | Delete | Chuck Kilgore |

| | Documents to be provided | Date Requested | Date Received | Contact Person |
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| 129. | Listing of contingent liabilities (e.g. guarantees or endorsements, incurred but unreported claims, irregularities involving management or employees, unfunded, pension costs, cases transferred to the Department of Justice etc.) as of September 30, 2000. | 11/06/00 | 11/13/00 | Chuck Kilgore |
| | Budgetary Execution | | | |
| 130. | September 30, 2000 SF-132s for all appropriation codes. | 10/23/00 | 11/14/00 | Lan Bui |
| 131. | September 30, 2000 SF-133s for all appropriation codes. | 11/13/00 | 11/16/00 | Danny O'Berry |
| 132. | Funds Control Document as of September 30, 2000. | 10/23/00 | 11/14/00 | Lan Bui |
| | Performance Measure/Overview | | | |
| 133. | NOAA FY 2000 Performance Measures. *Draft | 11/13/00 | 11/14/00* | Jim Carter |
| | Other | | | |
| 134. | Agency prepared financial statements and footnotes for all NOAA Programs/Funds for FY 2000, including support for footnotes. | F/S: 12/01/00 F/N:12/01/00 | 12/01/00 12/01/00 | Chuck Kilgore |
| 135. | Detail listing of prior period adjustments, if applicable. | 12/01/00 | 12/04/00 | Chuck Kilgore |
| 136. | Listing of all events occurring after September 30, 2000 that could have a significant effect on the 2000 financial statement (e.g. extraordinary event, sale or acquisitions of fixed assets, settlement of material claims, etc.) | 12/10/00 | 12/10/00 | Lois Coleman |
| 137. | Copies of OIG, GAO, or Other audit reports issued to NOAA for FY 00 that were not provided during interim. | 10/22/00 | 10/24/00 | Barbara Martin |
| 138. | Legal representation letters (format to be provided by KPMG) | 1/03/00 | | Lois Coleman & Leila Afzal |
| 139. | Management representation letter (format to be provided by KPMG) | 1/08/00 | | Lois Coleman |
| 140. | a. Estimated Cost of Settlements of EEOC cases and number of cases settled for FY00 that were handled by NOAA office of Civil Rights | 1/3/00 | | Victoria Robinson |
| | b. Number of complaints pending as of 9/30/00 | | | |
| | c. Number of complaints pending from 10/1/00-1/4/00 | | | |
| 141. | Detail listing of investments with supporting documentation. | 10/30/00 | 11/06/00 | Danny O'Berry |
| 142. | Listing of all petty cash and imprest funds as of September 30.2000 including amount and location, plus the name and phone number of custodian. The information at the ASC's should be provided to HQs. | 10/23/00 | 10/19/00 | Sandi Walters & ASCs |
| 143. | Listing of all cash on deposit with financial institutions, if any as of September 30, 2000, by institution, including the type of each account, corresponding account numbers and the names of individuals having signatory authority for each account. | 10/23/00 | 11/01/00 | Ruth Best |

NOTE: Updated as of 12/08/00. If you have any questions related to this PBC listing, please contact Robin Valentine or Lenora Reid at (301) 427-2132.